

The Kentucky Board of Licensure for
Marriage and Family Therapists
April 24, 2014
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on April 24, 2014.

Board Members Present:

Ms. Jane Prouty, Chair
Mr. Brien Hill
Ms. Mary Badami
Ms. Marie Ruf
Ms. Mary Ellen Yates

Board Members Absent:

Ms. Carolyn Miller-Cooper

Occupations and Professions:

Marcia Egbert, Board Administrator
Gordon Slone, Executive Director
Debra Day, Administrative Section Supervisor

Office of the Attorney General:

Angela Evans, Board Attorney

Guest

Dave Clapper, KAMFT

The April 24, 2014 meeting was called to order by Board Chair Jane Prouty at 11:53 a.m.

The new member appointed to the Board, Mr. Brien Hill, was sworn in prior to the meeting by Robin Vick, Notary.

The Board reviewed minutes from the March 27, 2014 Board meeting. Following review and discussion, Mary Badami made a motion to accept the minutes with revisions. Mary Ellen Yates seconded the motion. The motion carried unanimously. There was also a correction on the Board Member List on Mr. Hill's e-mail address which was corrected.

The Board reviewed the FY14 Monthly Financial Reports for July 1, 2013 through March 31, 2014. Marie Ruf made a motion to accept the Financial Reports. Mary Ellen Yates seconded the motion and the motion was approved unanimously.

O&P Report

Executive Director Gordon Slone reported to the Board the resignation of Barbara Rucker and the hiring of Donald Godbey in the Fiscal Department. He also reported the status of the MOA. The Database/On-line License Renewal Project is still targeted to go live in June or July.

Attorney Report

Angela Evans reported that she has not been able to work on the draft amendments and forms due to an attorney leaving and her having to fill in for some other Boards. Jane Prouty offered the Boards help if she needs it.

Old Business

Responses to all correspondence completed following the last Board meeting held on March 27, 2014 were included in the meeting packets for the Board's review.

- Frequently Asked Questions were discussed. Jane Prouty requested that everyone send the corrected questions to her by COB on May 8, 2014. She will consolidate all questions into one document and send the final document to all Board members by May 15, 2014. The final review of the questions will be done at the next meeting.
- Revised Forms were discussed. The Board instructed Ms. Egbert to hold off on entering the information on the Suicide Prevention training to the forms until the Board has planned on how it will be implemented. Ms. Prouty has sent the names of Dave Clapper and Tony Watkins to Ms. Jan Ulrich to be included in the Train the Trainer Training pertaining to the new law. Ms. Egbert is to complete the changes on the remainder of the forms and provide copies for each member at the May meeting. The forms will be discussed at the June meeting.
- The Reauthorization of the RFP for an investigator was discussed. It expires on April 2, 2014. Mary Badami made a motion that it be reauthorized again but to have Ms. Ellis remove the requirement that they be a Mental Health Professional and have it weighted. Brien Hill seconded the motion and it was approved unanimously.
- An e-mail was received at the last Board meeting from Jennifer Hayes asking if a Marriage and Family Therapy Associate could gain Supervision hours out of state while obtaining her PhD (internship hours). The Board responded that the person would have to hold an Associate permit and the Board would need additional information to fully answer her question. Ms Hayes was requested to send additional information. Her e-mail response with the requested information reads, "I would plan to hold an associate license in KY and obtain hours under the supervision of an AAMFT clinical supervisor that would be a faculty member of the PhD program I would be attending. I would gain on hours at the university counseling center and then offsite hours at a local mental health agency or at a private/group practice. Depending upon the state program, there may be some slight differences in supervisor requirements but the supervisors are AAMFT board approved supervisors." Ms. Egbert was to respond to Ms. Hayes that her AAMFT Approved Supervisor would need to become a Board Approved Supervisor in Kentucky and show proof of having taken 1.0 hour of Kentucky Law each year. Please be aware that the new regulations will be changing soon stipulating that Board Approved Supervisors in Kentucky must also be licensed in Kentucky. Also tell her that she could get licensed in whatever state she is getting her PhD and then come back and apply in Kentucky.)
- Mary Ellen Yates handed out comparisons of requirements for an Associates Permit in Kentucky and Tennessee. She stated that their requirements meets or exceeds Kentucky requirements. Discussion followed. Mary Ellen was asked to see what Tennessee would require for reciprocity. Another big issue to consider is having

reciprocity with all states that connect to Kentucky (WV, IN, IL, OH and TN).

NEW BUSINESS

- An e-mail from Pamela Guerrero regarding identifying Ethics trainings on the list of Approved CEU's. The Board discussed Ms. Guerrero's request and Mary Badami made a motion that Ms. Egbert respond to her that we thank her for her suggestion but that we will not be implementing this suggestion at this time. The motion was seconded by Brien Hill. The motion passed unanimously.
- The Board reviewed an e-mail from Kristen Penland regarding considerations for the Board about Distance Therapy and Distance Supervision. Ms. Egbert is to refer her to the statutes and regulations pertaining to the state of Kentucky. Also let her know that that the Kentucky Board is focusing on the topic but are not close to finalizing at this time. Suggest that she contact AAMFTRB for additional information.
- The Board reviewed an e-mail from Sandra Borrelli regarding MFT License Reciprocity and the requirement to pass the National Exam. The Board instructed Ms. Egbert to inform Ms. Borrelli that pursuant to KAR 335.330 (3) she must take and pass the National Exam before she can become licensed in Kentucky.
- The Board received a letter from Jennifer L. Kolb requesting inactive status because she is moving out of state. The Board granted her inactive status effective 4/24/2014.
- A phone call was received from licensee Susan Callen requesting that renewal notices be sent earlier so the licensees have time to prepare their renewals and submit them on time. Ms. Egbert stated that would not be a problem and that she would send out notices for renewal two months in advance.
- An e-mail was received from Kelly Lundeby in regard to Reciprocity. Ms. Egbert is to respond to Ms. Lundeby that the Kentucky Board takes the position that therapy occurs where the client is located and Kentucky does not have reciprocity with Illinois. As a licensing Board in Kentucky, we cannot provide any protection for her as a client under this situation. Service must conform to KAR 335.380.
- The Board approved William McMican as a Board Approved Supervisor.

Complaints/Other Legal Matters

The following recommendations were made to the Board on behalf of the Complaint Committee.

- 2011-007 – Pending
- 2013-004 – Pending
- 2013-007 – Pending

Mary Badami made a motion to accept the recommendations of the Complaint Committee. It was seconded by Mary Ellen Yates. The motion passed unanimously.

Application Review

- Marie Ruf made a motion to approve all applications, renewals, audits and Provider Applications reviewed by Committees which met prior to this meeting. Mary Ellen Yates seconded the motion and it was approved unanimously.

- Mary Ellen Yates made a motion to approved all Ratifications of applications, renewals, audits and Provider Applications reviewed prior to this meeting. Mary Badami seconded the motion and it was approved unanimously.

Associates:

The following applications for Marriage and Family Therapist Associates were approved: *Michelle Beaudet-Miller, Anita D. Evans*

The following application for Marriage and Family Therapist Associate was approved with provisions: *Shirley A. Pittman Artis*

The following application for Marriage and Family Therapist Associate was denied: *Kayla M. Reed*

The following Plans of Supervisions for Marriage and Family Therapist Associates were approved: *Julia M. Barry, Alex Clark, Jennifer Komis, Kourtnee Marshall, Julia West*

The following Plan of Supervision for Marriage and Family Therapist Associate were approved with provisions: *Kristyn M. Blackburn, Christopher Davis*

The following Renewals for Marriage and Family Therapist Associates were approved: *Rachel Heyne, Joseph Quaye*

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *Derek Bowers, Debra L. Kirksey, Sheree Malone*

LMFT:

The following Renewal Audits for Marriage and Family Therapists were approved: *Cherry Thomas, Janet P. Levitan, Sherri A. O'Bryan, Willard Sapp*

Ratification of Online Renewals from 3/27/2014 thru 4/25/2014 for Marriage and Family Therapist were approved: (See attached list.)

Approved Continuing Education Applications are posted on the website at <http://mft.ky.gov> under Resources/Continuing Education.

Status Report as of 3/27/2014

- Active Licensee's for Marriage and Family Therapist.....543
- Active Permits for Marriage and Family Therapy Associates.....126
- Total Active Licensee's.....667
- Total Inactive Licensee's.....4
- No Exam results received during the last month.

The next meeting of the Marriage and Family Therapy has been scheduled for May 22, 2014 at 911 Leawood Drive, Frankfort, KY. Committees will meet at 8:30 a.m. with the

Board meeting to follow at 10:30 a.m. Marie Ruf informed the Board that she would not be in attendance at the June meeting.

Mary Badami made a motion that Travel and Per Diem be paid to those who attended the regular Board Meeting on April 24, 2014. Mary Ellen Yates seconded the motion. The motion passed unanimously.

Mary Badami made a motion to adjourn, seconded by Mary Ellen Yates. The Marriage and Family Therapy Board meeting was adjourned by Chair Jane Prouty at 2:53 p.m.

Respectively Submitted:

Marcia Egbert, Board Administrator

RATIFICATIONS 3/27/2014 THROUGH 4/25/2014

Bush	Ilene Mary
CALLEN	SUSAN
Cook	Carol J.
Cornell	Juliette D
Coufal	Jeanette Diane
Crews	Helen C
Davis	Brian G.
Day	Rachel Ann
Durbin	Jessica Renae
Garon	Susan Marie
Gray	Mary Monica Claire
Hall	Donna B.
Hall	Alan M.
Hanshaw	William
HARD	HARRIETE E
Knowles	Karen L.
Kratzenberg	Betty Christine
Landis	James Darrell
Lee	Kelly Jeanette
Lentz	John D
MAGGARD	SAMUEL ROBISON
Marshall	Cassie Leigh
MCMICAN	WILLIAM H
Moseme	Motselisi E.
Mott	Melissa A.
O'Brien	Robert J.
Owens	Jane M.
Parker	Kelly Marie
Pitts III	Donald C
Price	Elizabeth Searce
Pruitt	Vera Gail
Reed	Mary Rouholiman
Rush	Randy Paul
Shippey	Jonathan Allen
Smith	Ginger Rae
Thomas	Enrica Tamar
Welter	Michael Dale

Yingling	Jean
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